

HARTNELL COLLEGE  
CURRICULUM COMMITTEE

Minutes

5/7/2020, 2:00 PM, Virtual Meeting in Zoom

Link to: <https://cccconfer.zoom.us/j/93276187386>

Meeting ID: 932-7618-7386

Members

Faculty: Kelly Locke, Chair, Gabriel King, Gabriela Lopez, Ivan Guerrero, Daniel Perez or Rhea Mendoza-Lewis, Mercedes del Real, Norma Cuevas, Hermelinda Rocha-Tabera, Joel Torres, Deborah Stephens, Seaneen Sullinger, Violeta Wenger, Ann Wright

Administrators: Joy Cowden, Debra Kaczmar, Sharon Albert, Maria Ceja

O & A Specialist: Guy Hanna

Support Staff: Herbert Cortez, Ruby Garcia, Jess Green

I. Adopt Agenda

II. Approval of Minutes:

A) 4/16/2020 **Approved MSC**

B) 4/30/2020 **Error in next meeting date on minutes changed to 5/7/20. Approved MSC**

III. One Reading Course Items

A) AOD

1) AOD 1 Fundamentals of Chemical Dependency (3 units)

(a) DE Addendum: **Approved MSC**

(b) Course Approval: **Approved MSC**

2) AOD 2 Pharmacology and Physiology of Alcohol and Other Drugs (3 units)

(a) DE Addendum: **Approved MSC**

(b) Course Approval: **Approved MSC**

3) AOD 3 Introduction to Treatment Planning and Case Management (3 units)

(a) DE Addendum: **Approved MSC**

(b) Course Approval: **Approved MSC**

4) AOD 4 Counseling Diverse Populations (3 units)

- (a) DE Addendum: **Approved MSC**
- (b) Course Approval: **Approved MSC**

5) AOD 5 Legal/Ethical Considerations and Professional Growth (3 units)

- (a) DE Addendum: **Approved MSC**
- (b) Course Approval: **Approved MSC**

6) AOD 6 Prevention, Education, and Relapse Prevention (3 units)

- (a) DE Addendum: **Approved MSC**
- (b) Course Approval: **Approved MSC**

7) AOD 7 Individual Counseling Skills in Chemical Dependency (3 units)

- (a) PCA: **Approved MSC**
- (b) DE Addendum: **Approved MSC**
- (c) Course Approval: **Approved MSC**

8) AOD 8 Family and Group Counseling (3 units)

- (a) PCA: **Approved MSC**
- (b) DE Addendum: **Approved MSC**
- (c) Course Approval: **Approved MSC**

B) CSS

**Motion to table all CSS courses until the next meeting, Tabled MSC.**

1) CSS 52 Enterprise Networking, Security, and Automation: CCNA 3 (4 units)

- (a) PCA:
- (b) DE Addendum:
- (c) Course Approval:

2) CSS 54 Network Security Principles (4 units)

- (a) DE Addendum:
- (b) Course Approval:

3) CSS 55 Systems and Network Administration (4 units)

(a) DE Addendum:

(b) Course Approval:

4) CSS 56 Storage Management and Virtualization

(a) DE Addendum:

(b) Course Approval:

IV. Curriculum Committee Planning for Covid 19

DE Addendum and other needs related to offering summer and fall courses online.

Chair showed the committee sample DE Addenda from other colleges and our own draft of the Modified DE Addendum in a Google forms format. Suggestion to change the top part of the form to be more like the Modesto JC version with boxes to indicate modality, emergency only, and whether that modality was being requested.

A discussion of what basics are required for accessibility led to the [WCAGAA standards](#) which list levels of accessibility with level A being the minimum. Some of the items discussed were color and contrast, alt text for images, hierarchical content on pages using headers, etc. Another requirement could be for faculty to indicate which tools will be used to check accessibility—perhaps a checkbox indicating tools used. Examples include how Canvas pages, pdfs, how slide decks, etc. will be checked for accessibility.

Draft modified DE addendum will be revised brought back to committee at next meeting for approval.

v. Adjournment (next meeting date, May 21, 2020)